Green Energy Loans
Solar | Energy Efficiency

EastRise CREDIT UNION

Required Documents Checklist

To review and approve your green energy loan, we will ask for the items below.
Having these ready helps us move your applicationalong quickly.
Please gather each document and check it off as you go.

What We Will Need From You

- [ ] **1**
Signed Project Quote or Contract
A signed and dated quote or contract from your contractor or installer. It should clearly show the scope of work, equipment and materials, the total project cost, and the contractor's name and license number.

- [ ] **2**
Income Verification
Documentation confirming your income. For example, your two most recent pay stubs and most recent W-2s. Self-employed applicants should provide signed federal tax returns (typically last two years). Social Security, pension, or rental income can be verified with award letters or statements.

- [ ] **3**
Verification of Home Ownership
Proof that you own the property where the project will be installed. Acceptable documents include your current property tax bill (preferred), or if you are a new owner, page 1 of the closing statement showing the full address and owner name. Please note that deeds often do not include a full street address, and mortgage statements confirm debt, not ownership.

- [ ] **4**
Property Description
A copy of your filed warranty or mortgage deed including the filing information (date, book and page #) of the original warranty deed, along with the full legal property description. This description is often referred to as the 'Schedule A' or 'Exhibit A' in the deed. You may have this document in your records, or you can obtain a copy from your local county. Include the full property address and property type (single-family, condo, etc.). Please note: condos with conjoined roofs are not eligible.

- [ ] **5**
Credit Supporting Documents
Items that support your credit profile: signed authorization to obtain a credit report, written explanations for any recent inquiries or derogatory items, and documentation for any debts being paid off or consolidated through this loan.

- [ ] **6**
Establish an EastRise Membership
Borrowers must be EastRise members and members of NESEA (Northeast Sustainable Energy Association). If you are not yet a member, you can open membership with a valid government-issued photo ID, your Social Security number, proof of physical address, and a minimum opening share deposit. This can be completed alongside your loan application.

Questions?
We are here to help.
eastrise.com | 802.871.3471